

COFFEE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
MONDAY, NOVEMBER 2, 2020  
9:30 O'CLOCK A.M.  
JURY ASSEMBLY ROOM

Coffee County Board of Commissioners met in regular session on Monday, November 2, 2020, at 9:30 o'clock a.m. with the following present: Chairman Johnny Wayne Jowers, Commissioners Jimmy Kitchens, and AJ Dovers. Also present were County Attorney Tony Rowell, County Administrator Wesley Vickers, and County Clerk Tracie Vickers. Commissioner Oscar Paulk was absent. Also present were Agency Directors/Department Heads, the media and members of the public.

Chairman Jowers called the meeting to order and welcomed everyone. Chairman Jowers asked County Attorney Tony Rowell to give the invocation. Everyone participated in the pledge of allegiance to the flag of the United States of America.

Chairman Jowers announced the election will held tomorrow. Please exercise your right to vote.

Chairman Jowers also announced the annual ACCG Legislative Roundtable will be held on Thursday, November 5<sup>th</sup> at 1:00 p.m. for the 11<sup>th</sup> district. Please let the Clerk know if you would like to be registered to attend the online roundtable discussion.

Chairman Jowers asked for a motion to approve the minutes of the pre-meeting work session and the regular meeting held on October 5, 2020 and the Special Called Work Session held on October 7, 2020. Commissioner Dovers made a motion to approve the minutes. Commissioner Kitchens seconded the motion. All Commissioners unanimously agreed.

Chairman Jowers asked for a motion to approve the agenda. Commissioner Kitchens made a motion to approve the agenda. Commissioner O'Steen seconded the motion. All Commissioners unanimously agreed.

Recognition of County Employees: Mr. Matt Baker, Manager of Chic-Fil-A of Douglas, presented (9) County employees with gift cards for Community Hero Awards. The employees presented an award are:

Ms. Elisa Gillis  
Ms. Tammy Rivers  
Mr. Gene Chaney  
Mr. Charlie Wilcox  
Mr. Jason Whiddon  
Ms. Pamela Stegall  
Ms. Connie Lott  
Ms. Princess Porter Zachery  
Mr. Wesley Vickers

Chairman Jowers stated that we appreciate the Chic Fil-A team coming to Douglas, Georgia. The employees recognized here are part of our team and we appreciate everything they do.

Approve / Reject Turkey Shoot permit for Mr. Jeremy Smith: Mr. Jason Whiddon, Code Enforcement Director, stated that Mr. Jeremy Smith has made application for a turkey shoot at 151 Flat Tub Road, Broxton, GA. He has met the requirements for approval. Chairman Jowers asked for a motion to approve or reject the turkey shoot permit for Mr. Jeremy Smith. Commissioner O'steen made a motion to approve the permit. Commissioner Dovers seconded the motion. All Commissioners unanimously agreed.

Approve / Reject nominations of Board Members for the Hospital Authority to fill the unexpired term of Ms. Virginia Tomblin: County Administrator Vickers stated this is Commissioner Paulk's nominee. Coffee Regional Hospital Authority has asked the County to submit (3) names to the Hospital Authority on an interim basis through the end of this year to replace Ms. Virginia Tomblin for District #1. Chairman Jowers asked for a motion to submit (3) names to the Hospital Authority. Commissioner Kitchens made a motion to submit the following names.

Mr. Joe Newton  
Mr. Terry Oates  
Ms. Rosemary Street

Commissioner O'Steen seconded the motion. All Commissioners unanimously agreed.

Ms. Carol Williford- Update on programs at Sadie's House: Ms. Carol Williford, Director of Sadie's House, could not be present today. Ms. Blaine Donahue, forensic interviewer at Sadie's House reported that Sadie's house has served 120 alleged victims of crime since last September. Ms. Williford attended national training earlier this year. Ms. Donahue thanked the Commission for their support of Sadie's House.

Ms. Michelle Girtman – Update on programs at Magnolia House. Ms. Michelle Girtman, Magnolia House Director, stated that Magnolia House is a domestic violence shelter. Approximately 37% of their victims are from Coffee County. Their calls have increased during Covid-19 this year. This past year they have housed about 300 women and children in the shelter. They have built a Youth Development Center. They were recently awarded a grant to open a Family Justice Center in the future so they can receive numerous services in one place. They house 14 women and children a day. They have not closed at all during COVID-19. Ms. Girtman thanked the Commission for the 5% funds they provide. 100% of the funds go to direct services. No funds go to Administration cost.

Approve / Reject bids received on October 6, 2020 to re-roof the Coffee County Agriculture Building: County Administrator Vickers reviewed bids received on October 6, 2020 to re-roof the Coffee County Agriculture building. The bids received were:

	Base Bid	Add on Alternate
Harper & Co. Builders -	\$ 249,700.00	\$36,000.00
Charles E. Lewis Construction Co. inc. -	\$142,000.00	\$29,141.00
Kellerman Construction, Inc. -	\$148,184.00	\$47,260.00

The Add on Alternate is to replace ceiling tiles and insulation in the roof. There is a letter enclosed from Suttles and Associates with their recommendation to award the contract to Charles E. Lewis Construction Company of Douglas in the amount of \$171,141.00, which includes the base bid plus Add Alternate No. 1 to replace all ceiling tiles and insulation in the ceiling. The budget for this project was \$177,000.00. This is ready for approval this morning. Chairman Jowers asked for a motion to approve or reject the bids to re-roof the Coffee County Agriculture building. Commissioner O’Steen made a motion to approve the bid from Charles E. Lewis Construction for \$171,141.00. Commissioner Kitchens seconded the motion. All Commissioners unanimously agreed.

Approve / Reject Engineering Services contract for FY 2022 LMIG Project for Street and Drainage Improvements to Shell Bell Road: County Administrator Vickers stated this project will pave a portion of Shell Bell Road from the Railroad track to Whipporwill Road. This Engineering contract is the first phase of this project. The Engineering fees are \$49,001.00. When the County gets the allocation for DOT funds next year, the County will bid it out at that time. Chairman Jowers asked for a motion to approve the Engineering Services contract for FY 2022 LMIG project for Street and Drainage improvements to Shell Bell Road. Commissioner Kitchens made a motion to approve the Engineering Services Contract for Statewide Engineering for \$49,001.00. Commissioner Dovers seconded the motion. All Commissioners unanimously agreed.

Approve / Reject Personal Property Services Contract with Deen’s LLC: County Administrator Vickers stated we currently have a contract with Deen’s LLC to conduct personal property services. The Board of Tax Assessors and Chief Tax Assessor is satisfied with the service of Mr. Deen. The fee for Deens’s LLC will be \$26,664.00 per year for the next (4) years. Chairman Jowers asked for a motion to approve or reject the Personal Property Services Contract with Deen’s LLC. Commissioner Kitchens made a motion to approve the contract with Deen’s LLC. Commissioner O’Steen seconded the motion. All Commissioners unanimously agreed.

Approve / Reject Bids for purchase of (4) Motor Graders: County Administrator Vickers reviewed the bids received for the purchase of (4) Motor Graders. Four Graders are up for buy back. The bids received were:

<u>5 Year Power Train Warranty</u>	<u>Each</u>	<u>Buy Back</u>
Yancey CAT 140 Grader -	\$210,128.00	\$85,000.00
Flint Deere 670G Grader	\$222,258.00	\$75,000.00
<u>7 Year Power Train Warranty</u>	<u>Each</u>	<u>Buy Back</u>
Yancey CAT 140 Grader	\$213,128.00	\$72,000.00
Flint Deere 670 Grader	\$223,603.00	\$60,000.00

Mr. Vickers plans to secure financing for 5 years. Mr. Vickers recommends the low bid with Yancey Caterpillar for a total of \$852,512.00 with the 7-year warranty. This is approximately \$35,000.00 less than budget and will be paid for over time out of SPLOST funds. Chairman Jowers asked for a motion to approve or reject the bids for the purchase of (4) Motor Graders. Commissioner Kitchens made a motion to approve the low bid of Yancey CAT for a total of

\$852,512.00 with the 7-year warranty. Commissioner O'Steen seconded the motion. All Commissioners unanimously agreed.

Approve / Reject Bids for Drainage Pipe Replacement on Cedar Drive: County Administrator Vickers stated this road is the entrance into Greentree Lakes. This pipe will be replaced with concrete pipe and will be a permanent fix. The bids received were:

East Coast Asphalt, LLC -	\$99,703.73
Thrift Brothers, LLC	\$111,152.55

Statewide Engineering recommends the low bid of East Coast Asphalt, LLC in the amount of \$99,703.73. Chairman Jowers asked for a motion to approve or reject the bids for drainage pipe on Cedar Drive. Commissioner Dovers made a motion to approve the low bid of East Coast Asphalt, LLC for \$99,703.73. Commissioner Kitchens seconded the motion. All Commissioners unanimously agreed.

Approve / Reject Resolution for Voting Precinct Operations: County Administrator Vickers stated the Board of Elections has previously discussed closing the Bridgetown and West Green voting precincts. After discussion, the Commissioners have decided not to close any voting precinct. The cost is not significant for keeping these voting precincts open. Mr. Vickers read the Resolution. This Resolution will be sent to the Board of Elections for their record. Chairman Jowers stated the County Commission wants to give everyone the opportunity to vote as conveniently as possible. Chairman Jowers asked for a motion to approve or reject the Resolution for Voting Precinct Operations. Commissioner O'Steen made a motion to approve the Resolution to keep the 6 voting precincts open. Commissioner Kitchens seconded the motion. All Commissioners unanimously agreed.

Rafity Lease with Georgia Power for Emergency Access Road: County Administrator Vickers stated this lease with Georgia Power will allow the County to build a temporary emergency access road across Georgia Power Easement. This will connect Riverbend Road with Greentree Lakes subdivision. This would be used in an emergency situation. This will ratify a lease with Georgia Power. This will be for (3) years for \$500.00 per year. This lease is ready for ratification. Chairman Jowers asked for a motion to ratify the lease with Georgia Power for an Emergency Access Road. Commissioner Dovers made a motion to approve the ratification of the lease for Georgia Power for the Emergency Access Road. Commissioner O'Steen seconded the motion. All Commissioners unanimously agreed.

Approve / Reject Resolution for Local Agreement Between the Georgia Department of Transportation and Coffee County for paving Bud Hutcheson Road: County Administrator Vickers stated that himself, Commissioner Dovers, Mr. Stanley Evans at Statewide Engineering and representatives from the State TIA office met to determine if the County would be able to deliver the Bud Hutcheson paving project locally. This project was on the TIA list. The State TIA office asked the County to deliver it locally. It would connect Hwy 32 to Hwy 158. The County made application to Georgia Department of Transportation to deliver the project locally and the application was approved. The County would be responsible to coordinate the relocation of the utilities, preliminary engineering, and the actual construction. The Department of Transportation would acquire the Right-of-Way then once that right of way is acquired, they would deed it back to the County. This Resolution is ready for approval this morning and gives

the Chairman authorization to sign documents relating to this project. Commissioner Dovers made a motion to approve the Resolution. Commissioner O'Steen seconded the motion. All Commissioners unanimously agreed.

Approve / Reject the Engineering Services Contract for FY 2021 LMIG Resurfacing Projects: County Administrator Vickers stated the Engineering contract for the FY 2021 LMIG resurfacing projects is \$17,640.76 for the County, for the City of Ambrose is \$1,000.00, for City of Broxton is \$2,000.00 and for the City of Nicholls is \$2,000.00. This is ready for approval this morning. Chairman Jowers asked for a motion to approve or reject the Engineering Services contract for FY 2021 LMIG Resurfacing Projects. Commissioner O'Steen made a motion to approve the Engineering Services contract. Commissioner Kitchens seconded the motion. All Commissioners unanimously agreed.

Approve / Reject Resolution to oppose Moody AFB Comprehensive Airspace Initiative to lower the Military Operation Area (MOA) to 1,000 foot and 2,000 foot floor: County Administrator Vickers stated that Moody Air Force Base is attempting to change how they operate their military aircraft in the airspace which may conflict with the Douglas Municipal Airport. There has been a public hearing on this to get comments from the Community. This is a Resolution from the City of Douglas. There were (3) options which were to lower the operational flooring of 1,000.00' or 2,000 ft. or 4,000 ft. the City of Douglas would like to keep the floor at 8,000 feet but definitely not lower than 4,000 feet. The County wants to support Moody Air Force Base but not to the detriment of our local airport. Chairman Jowers asked for a motion to approve or reject the Resolution to oppose Moody Air Force Base Comprehensive Airspace initiative to lower the military operation area (MOA) to 1,000- foot and 2,000-foot floor. Commissioner Kitchens made a motion to approve the Resolution. Commissioner Dovers seconded the motion. All Commissioners unanimously agreed.

Chairman Jowers asked for any comments from the audience. There were no comments from the audience.

Chairman Jowers asked for a motion to adjourn the Regular Meeting. Commissioner Dovers made a motion to adjourn the regular meeting at 10:15 a.m. o'clock. Commissioner O'Steen seconded the motion. All Commissioners unanimously agreed.

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County Clerk

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Chairman